

Bulletin

Industry Divisions



Reference No. LVTs/jk-11-23

Date: 15/11/2023

Important Notice

Dear member

Please be advised that the Department of Transport and Planning (DTP) has issued a notice of update to the License Conditions for Licensed Vehicle Testers (LVTs) that requires your attention by 1 December 2023. Any non-conformances identified with the conditions after 1 December may result in your license being **suspended, cancelled or a testing mechanic being prohibited from conducting roadworthy inspections**. Please check your junk mail folder if you have not yet received the communication from the Department.

VicRoads are requiring you to read and initial each page of the updated LVT License Conditions by 1 December 2023.

What are the changes:

VicRoads have advised there are no new requirements contained within the updated LVT Licence Conditions.

The updated Conditions contain the following:

1. Incorporation of the following written directions into the one Licence Conditions document:
 - LVT Bulletin May 2020 – Roadworthy Directions for use
 - LVT Bulletin June 2020 – Bus testing
 - LVT Bulletin June 2020 – Inspection photographs
2. greater clarity on the security requirements required to be followed when accessing VicRoads digital platforms;
3. specifies the requirements in relation to the mandatory use of the online Roadworthy eCertificate system; and
4. clarity of required administration and inspection processes.

The updated LVT Licence Conditions will supersede the written directions listed above and any previous Licence Conditions.

What you should do

Please note that the updated license conditions apply to all new and existing Licensed Vehicle Testers. VACC urges members to read the document carefully before signing as some of the conditions may have changed since the date you were first approved to perform roadworthy inspections on behalf of VicRoads.

Should you have any concerns, please seek legal advice or contact VACC to discuss.

Internal Review Process

You can also request an internal review of the Secretary's decision to update the LVT Licence Conditions within 28 days of the date of receiving VicRoads' communication. The internal review will **only** consider requests related to specific conditions that have been **changed** in the updated LVT Licence Conditions.

To request an internal review, email your request to internalreview@roads.vic.gov.au. You must provide in your request the details of the specific updated LVT Licence Condition/s you are requesting the internal review of and explain why you are seeking the review.

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